How do I personalize a budget journal/transfer to see additional reference information?

Step 1: Go to budget journal/transfer (Main Menu>Finance Menu>Commitment Control>Budget Journals>Enter Budget Journals/Transfers
Step 2: Click Find an Exisiting Value tab
Step 3: Enter Search and Choose one
Step 4: Click Budget Lines Tab
Step 5: Choose Personalize
Step 6: Move “Ref” and “Journal Line Description” above “Tab Base Currency Details” using up arrows to appear on first tab
Step 7: Click OK and this will apply forever (must do this personalization for each type of budget)